Appendix

I. Site Specific Planning Form

This document is to be completed by each site and posted at all LA Unified schools, along with the pre-filled versions of the Los Angeles County Department of Public Health COVID-19 Reopening Protocols for K-12 Schools: Appendices T1 and T2 documents. Measures that apply at all District school sites are reflected in the pre-filled T1/T2 documents and those that vary by site are listed in the responses below.

School Name: Magnolia Science Academy-5

Date Last Revised: ________________

School Address: 18230 Kittridge Street, Reseda, CA 91335
Location Code: 8012
School Phone Number: (818) 705-5676

Campus Density

- Approximate Square Footage open: 24,874.07
- Maximum Student Capacity:
- Maximum Number of Staff with physical distancing: 25
- Total Number of Students Enrolled: 291
- 25% of Total Number of Students Enrolled: 73
- In-person class size is limited to: 12

➢ The maximum number of students & staff permitted on campus at any one time to ensure no more than 25% of total student body and to maximize physical distancing is: 79

<table>
<thead>
<tr>
<th>Specialized Services for defined subgroups of children (T1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enter the estimated total number of students that will return per grade (if none, enter 0)</td>
</tr>
<tr>
<td>TK:</td>
</tr>
<tr>
<td>K:</td>
</tr>
<tr>
<td>1:</td>
</tr>
<tr>
<td>2:</td>
</tr>
</tbody>
</table>

Estimated total number of administrators, teachers, and other employees on campus supporting resumption of all permitted in-person services for students: ________________
Services

The **Grab & Go Food Center** located closest to this school is at:

- **School Name:** Reseda Charter High School
- **Address:** 18230 Kittridge Street, Reseda, CA 91335

The **COVID-19 Test Center** located closest to this school is at:

- **School Name:** Reseda Charter High School
- **Address:** 18230 Kittridge Street, Reseda, CA 91335

School COVID-19 Compliance Task Force

<table>
<thead>
<tr>
<th>Name</th>
<th>Job Title</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brad Plonka</td>
<td>(Principal)</td>
<td>Leader</td>
</tr>
<tr>
<td>Ali Kaplan</td>
<td>(Assistant Principal)</td>
<td>COVID-19 Compliance Officer</td>
</tr>
<tr>
<td>Susan Khweiss</td>
<td>(School Administrative Assistant)</td>
<td>Attendance Monitor</td>
</tr>
<tr>
<td>Diego Serrano</td>
<td>(Plant Manager)</td>
<td>Cleaning/Disinfecting Operations</td>
</tr>
<tr>
<td>Maritiza Barragan</td>
<td>(School Nurse)</td>
<td>Exposure Management Advisor</td>
</tr>
<tr>
<td>Fatima Mendez</td>
<td>(Office Clerk)</td>
<td>Health Office Manager</td>
</tr>
<tr>
<td>Marilyn Anaya</td>
<td>(Office Manager)</td>
<td>Data Collection Manager</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Health Office Set-up and Staff</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Type of Health Office</th>
<th>Indoor vs. Outdoor</th>
<th>Location</th>
<th>Staff Person(s)</th>
<th>Alternate</th>
<th>Runner</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Health Office (Non-COVID)</td>
<td>Indoor</td>
<td>Main Office</td>
<td>Fatima Mendez</td>
<td>Marilyn Anaya</td>
<td>Admin</td>
</tr>
<tr>
<td>Isolation Area (Recommended Outdoors)</td>
<td>Indoor</td>
<td>D2</td>
<td>Maritza Barragan</td>
<td>Susan Khweiss</td>
<td>Admin</td>
</tr>
<tr>
<td>Quarantine Area</td>
<td>Indoor</td>
<td>D1</td>
<td>Maritza Barragan</td>
<td>Ali Kaplan</td>
<td>Admin</td>
</tr>
</tbody>
</table>

School Communications
The following information was sent to parents/students prior to the start of in-person services: (check all that apply)

<table>
<thead>
<tr>
<th></th>
<th>Isolation and quarantine policies as they apply to students who have symptoms or may have been exposed</th>
<th>Options for COVID-19 testing if the student or a family member has symptoms or exposure to COVID-19</th>
</tr>
</thead>
<tbody>
<tr>
<td>X</td>
<td>Changes in school meals to avert risk</td>
<td>Required use of face coverings</td>
</tr>
<tr>
<td></td>
<td>How to conduct a symptom check before students leave home for school</td>
<td>Changes in academic and extracurricular programs to avert risk</td>
</tr>
<tr>
<td>X</td>
<td>Importance of student compliance with physical distancing and infection control policies</td>
<td>Who to contact at the school if students have symptoms or may have been exposed</td>
</tr>
<tr>
<td>X</td>
<td>School policies concerning parent visits to school and advisability of contact the school remotely</td>
<td>Importance of providing up-to-date emergency contact information, including multiple parent contact options</td>
</tr>
</tbody>
</table>