REQUEST FOR PROPOSALS FOR MSA SANTA ANA COPIER NEED

(Due Date – October 13th, 2017)

PURPOSE

The Magnolia Public Schools (MPS) is accepting proposals for the phone and internet services at Magnolia Science Academy (MSA) – 8. Should there be a need for any other MPS schools listed below between dates July 1st, 2017 – June 30th, 2018, the approved vendor, services, and the price will be used:

<table>
<thead>
<tr>
<th></th>
<th>Address</th>
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<tbody>
<tr>
<td>MSA-1</td>
<td>18238 Sherman Way, Reseda, CA 91335</td>
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<tr>
<td>MSA-2</td>
<td>17125 Victory Blvd., Van Nuys, CA 91406</td>
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<tr>
<td>MSA-3</td>
<td>1254 East Helmick Street, Carson, CA 90746</td>
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<tr>
<td>MSA-4</td>
<td>11330 West Graham Place, Los Angeles, CA 90064</td>
</tr>
<tr>
<td>MSA-5</td>
<td>18230 Kittridge St., Reseda, CA 91335</td>
</tr>
<tr>
<td>MSA-6</td>
<td>3754 Dunn Dr., Los Angeles, CA 90034</td>
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<tr>
<td>MSA-7</td>
<td>18355 Roscoe Boulevard, Northridge, CA 91325</td>
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<tr>
<td>MSA-8</td>
<td>6411 Orchard Ave., Bell, CA 90201</td>
</tr>
<tr>
<td>MSA-Santa Ana</td>
<td>2840 W. 1st Street, Santa Ana, CA 92703</td>
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<tr>
<td>MSA-Santa Clara</td>
<td>14271 Story Road, San Jose, CA 95127</td>
</tr>
<tr>
<td>MSA-San Diego</td>
<td>6365 Lake Atlin Ave., San Diego, CA 92119</td>
</tr>
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GENERAL TERMS AND CONDITIONS FOR RFP PROPOSAL GUIDELINES

1. Each item request and guideline in the RFP must be known and properly addressed in the proposal.
2. All equipment in proposal must conform to specifications provided in the RFP.
3. The Vendor must provide terms of warranty on all products.
4. The Vendor shall provide a clear breakdown of equipment and services costs.
5. The Vendor must provide an estimated timeline for product delivery.
6. Proposal must be valid for 60 days.

All questions regarding the RFP should be addressed in writing to Rasul Monoshev, IT Director, rmonoshev@magnoliapublicschools.org.

PROPOSAL SUBMISSION
Proposals are to be submitted no later than 5:00 PM PST, Friday, 10/13/2017 with options below:

- Email price quote to msa8_rfp@magnoliapublicschools.org

- Mail to: Rasul Monoshev, MPS Internet and phone

Magnolia Public Schools, 250 East First St STE1500, Los Angeles, CA 90012

ACCEPTANCE/REJECTION OF PROPOSAL SUBMISSIONS

The Magnolia Public Schools reserves the right to accept or reject any and all proposals or any portion of any and all proposals at their discretion. While price is an important consideration, it will not be the sole determining factor in the selection of a Vendor. Payments will not be made nor orders submitted until after the Magnolia Public Schools Board of Directors has accepted a proposal and awarded it as the winning proposal submission. A contract will exist between the Magnolia Public Schools and the Vendor upon selection of the winning proposer.

COMPENSATION

Payment 60 days after invoice date. The payment will not be issued until after both the Vendor and Magnolia Public Schools agree that the project is complete and meets all requirements.

RFP Revisions

The Magnolia Public Schools reserves the right to modify or issue amendments to the RFP at any time. The Magnolia Public Schools also reserves the right to cancel or reissue the RFP at any time. Notices will be posted to http://magnoliapublicschools.org. It is the sole responsibility of the proposer to monitor the URL for posting of such information.
RFP EVALUATION

All qualified, responsive proposals will be evaluated using the following factors and weights.

<table>
<thead>
<tr>
<th>Factor</th>
<th>Weight</th>
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<tbody>
<tr>
<td>Cost of products and services (required, highest weight)</td>
<td>40%</td>
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<tr>
<td>Functionality/completeness/specifications of proposed solution</td>
<td>30%</td>
</tr>
<tr>
<td>Vendor: qualifications, credentials, certifications, experience, references</td>
<td>20%</td>
</tr>
<tr>
<td>Contract terms and conditions</td>
<td>10%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100.00%</td>
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RFP Evaluation Committee

The RFP Evaluation committee members are as follows:

1. Rasul Monoshev, IT Director
2. Jason Hernandez, MSA-8 Bell Principal
3. Albert Nguyen, MSA-8 Bell IT Manager

EQUIPMENT & SERVICES SPECIFICATIONS

- **Item 1:**
  - **Quantity:** 1
  - **Description:**
    - Fiber internet service at 1G speed

- **Item 2:**
  - **Quantity:** 1
  - **Description:**

  - 10 phone lines

  or

  - Voip Phones (20 each)
- Voip Voice Services (7 Power Bundles/13 Connect Bundles)
- Switch/Managed Router(SD-WAN)/4G LTE Failover

Delivery/Shipping

NOTE: No dock at this location.

Ship to Address:

Magnolia Science Academy-8 Bell

6411 Orchard Ave Bell, CA 90201